**SCHOOL OF COMPUTING SCIENCE AND ENGINEERING**

**B.TECH- CSE(GAMING TECHNOLOGY)**

**VIT BHOPAL UNIVERSITY**

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**INTERNSHIP REPORT GUIDELINES**

Every student must write an Internship report upon completion of their internship and submit ONE SOFT COPY of the report to the concerned division/Specialization.

**Text Format in the report:**

* Times New Roman 12 and with 1.5 line space
* Margins 1.5 left and 1 on all other sides

**Binding & Report length:**

~~Spiral binding~~/PDF(soft copy for 20BCG batch only) & report length of a minimum of 15 pages with one side

**General information:**

The student is eligible for internship evaluation if only he/she completed 4 weeks of internship for the 2 credits

If the student completed his/her internship in more than one company, then he/she is required to submit any one internship report for which he/she performed well. For expected PAT internship students only this above point is applicable

**INTERNSHIP REPORT**

**(FORMAT DESCRIBED)**

1. **FRONT PAGE** (Page – 1)

2. **UNIVERSITY CERTIFICATE PAGE** (Page – 2)

3. **INDEX** (Page – 3)

List the contents of the internship report and where they can be found in the report.

4. **INTERNSHIP CERTIFICATE** (Page -4 to 6)

Proof of the internship

Category – I: Certificate &  PAT/PC – invitation/ circular mail regarding

Category - II: Confirmation letter/Mail correspondence & Invitation/Circular mail

Category – III & IV: Internship offer letter

Category – V: Other – Show any ane of the above-listed documents

5. **ACKNOWLEDGMENT** (Page – 7)

(Ref. capstone report)

6. **ABSTRACT/ OBJECTIVES** (Page – 8)

A paragraph can explain the internship objectives of the Company/Certificate

7. **CHALLENGES EXPERIENCE LEARNED THROUGH INTERNSHIP**  (Page – 9-12)

The problem/opportunity/methodology learned in an internship through the company /

Certificate program.

What skills (scientific and professional) were learned during the internship?

Results/observations/work experiences got in the internship

What challenges did you experience during the internship?

8. **WEEKLY PROGRESS OF INTERNSHIP ACTIVITIES** (Page – 13 - 14)

The week's report sample is enclosed below. Add the table as per your duration

Weekly learning progress sheet

9. **CONCLUSION** (Page -15 )

A paragraph - an overview of your internship with your presentation link

10. **BIBLIOGRAPHY** (page - 16)

If you referred to any books, or articles, or learned any tools, provide links & details

11. **ANNEXURE – I [page 17 -18 ][Option]**

(Sample Only) [ 2 to 3 pages]

If any Screenshots of the project If any coding of the project

If the link to the porotype of the project in GitHub/any public media

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WEEKLY PROGRESS OF INTERNSHIP ACTIVITIES - TEMPLATE

|  |  |  |  |
| --- | --- | --- | --- |
| **1ST WEEK** | **DATE** | **DAY** | **LEARNED/EXPERIENCED TOPIC / MODULE / TASK** |
|  | Monday |  |
|  | Tuesday |  |
|  | Wednesda y |  |
|  | Thursday |  |
|  | Friday |  |
|  | Saturday | (option) |